

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

A DEGREE COLLEGE OF ARTS & COMMERCE

Affiliated to the University of Calcutta

Recognized by the University Grants Commission



Memo No.: 78/SACM/Tendez/2023

Date: 21/06/2023

NOTICE INVITING TENDER

Teacher-in-Charge, Saheed Anurup Chandra Mahavidyalaya inviting Tenders/Quotations from Reputed Govt. Registered Travel Agent or tour operator for College Students (Semester – V) Field Study Tour for the **Department of Geography.**

Details of	Offered Price (Rs.)
> AREA OF VISIT: PURULIA (Specially Ayodha & Bagmundi)	
> TENTATIVE SCHEDULE: 2 nd Week of October	
 DURATION OF FIELD WORK AND LOCAL SIGHTSEEING: 4 Nights and 5 Days 	
> Total Number: 25 [22 Students, 2 Teachers – 1 Male + 1 Female, 1 Male NTS]	
ACCOMODATION	
 3 girls/boys' student per double room with attached bath & TV 2 teachers & 1 NTs to be provided separate bed rooms with attached bath & TV 	
FOODING	
Bed Tea, Breakfast, Lunch (Packed if necessary during field work), Evening Snacks+Tea & Dinner.	
STUDY MATERIAL	
Mouza Map with date and other official data	

General Instructions:

1. Hardcopy of the tenders should be submitted by hand to the Office of the Teacher-in-Charge, SaheedAnurup Chandra Mahavidyalaya, Vill.+P.O. – Burul, P.S.- Nodakhali, South 24 Parganas, Pin – 743318.

P.T.O .

JAAC credited B+ std. - 1991

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- 2. Photocopies of following documents with signed must be submitted along with the tender
 - a) PAN Card
 - b) Professional Tax Registration certificate
 - c) GST registration Certificate
 - d) Valid Trade License for the period for the specific trade
 - e) Credentials for conducting Geography field tour
- 3. During tender evaluation process, if the tenderer fails to submit all the relevant documents and other requirements of participating in the tender then the concerned tender will be rejected summarily by the College Authority/ Tender Sub-committee.
- 4. The Contract will be awarded to the successful tenderer after the execution of the agreement. The successful tenderer will have to execute within the specified time schedule as per agreement.
- 5. Tour shall be completed by the successful tenderer in accordance with terms specified by the College authority.
- 6. The College Authority reserves the right to withdraw any item from the tender at any stage.
- 7. The College Authority reserves the right to reject any tender or part thereof at any stage or to split any tender without assigning any reason.

8. Detail of tender process:

Tender submission will start on and from: 21.06.2023 Tender submission will end: 28.06.2023 (upto 4pm)

Tender opening: 30.06.2023 (12.00 Noon)

College Authority reserves the right to change the above schedule in case of any exigencies.

9. Payment Proceedure:

Payment for the assigned work will be done through cheques/RTGS/NEFT in 3 installments (Govt. Taxes will be applicable on above bills). Details of 3 installments are following:

- ✓ 60% before tour.
- √ 30% 5 days before tour.
- ✓ 10% after tour.

Teacher-in-Charge Saheed Anurup Chandra Mahavidyalaya Burul, South 24 Pas.